



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES
Friday, February 26, 2021

Members Present: Janet O'Connor, Patricia Kerstner

Staff Present: Tobi Zavala, Executive Director; Elma Brambila, Credentialing Manager

1. Call to Order

The meeting was called to order on February 26, 2021 at 9:03 a.m., with Dr. Kerstner presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

A. January 22, 2021 general meeting minutes

Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the general meeting minutes for the January 22, 2021 meeting as submitted. The motion passed unanimously.

4. Report from Chair

No report.

5. Report from the Executive Director and/or staff

A. General agency operations

No report

B. Discussion regarding staff's accomplishments and goals

Ms. Zavala gave a presentation regarding the Board's 2020 accomplishments and goals for 2021.

6. Assistant Attorney General's Report:

No report.

7. Supervisor exemption requests: review, consideration and action

None

8. Consent agenda: review, consideration and action regarding requests for deficiency extensions and examination

A. Julianne Cartwright, LAC applicant (90-day exam extension)

B. Brandon O'Donnell, LMSW applicant (90-day exam extension)

C. Erica Harris, LPC applicant (60-day deficiency extension)

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the consent agenda as presented. The motion passed unanimously

9. Exam accommodation and/or 90-day waiver request: review, consideration and action

None

10. Applications for licensure: review, consideration and possible action

A. Review, consideration, and possible action regarding applications for licensure

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend Joanna Parris and Dominic DiLoreto as Licensed Associate. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend Ryan Strong as a Licensed Associate Counselor upon receipt of a passing score on the required exam. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to deny Ginger Barker, Mychiayla Alexander and Erin Wright on their failure to establish they meet minimum licensure requirements. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to deny Kristal Olivares as a Licensed Substance Abuse Technician by endorsement on her failure to establish that she meets minimum licensure requirements. The motion passed unanimously.

Following review, members requested additional information on the following applications:

Maureen Michael	Kathleen Schofield	Daisy Maese
Elizabeth Ohman	Briana Waggoner	Joel Lopez

A. Appeals

1. Joanna Parris, LAC applicant

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

Dr. Parris withdrew her request for a Formal Hearing.

11. Applications for educational programs: review, consideration and possible action.

None

12. Future agenda items

None

13. Call for public comment

No one was present to respond to the call for public comment.

14. Establishment of future meeting dates

The next regular meeting is scheduled for Friday, March 26, 2021, at 9:00 a.m., at 1740 West Adams St., Board Room B, Phoenix, AZ 85007.

15. Adjournment

Dr. Kerstner moved, seconded by Ms. O'Connor, to adjourn. The motion passed unanimously and the meeting was adjourned at 12:55 p.m.

Janet O'Connor
Secretary/Treasurer

Date