



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES  
Friday, January 22, 2021

Members Present: Janet O'Connor, Patricia Kerstner

Staff Present: Tobi Zavala, Executive Director; Donna Dalton, Deputy Director; Elma Brambila, Credentialing Manager

Staff Present  
Telephonically: Mona Baskin, A.A.G.

**1. Call to Order**

The meeting was called to order on January 22, 2021 at 9:01 a.m., with Dr. Kerstner presiding.

**2. Roll Call**

See above.

**3. Review and Approval of Minutes**

A. *December 18, 2020 general meeting minutes*

Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the general meeting minutes for the December 18, 2020 meeting as submitted. The motion passed unanimously.

**4. Report from Chair**

No report.

**5. Report from the Executive Director and/or staff**

A. *General agency operations*

No report

**6. Assistant Attorney General's Report:**

No report.

**7. Supervisor exemption requests: review, consideration and action**

A. *Rachel Lohrman (Shari Kirschner, LCSW, outside clinical supervisor)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner to approve the request for an outside clinical supervisor. The motion passed unanimously.

**8. Consent agenda: review, consideration and action regarding requests for deficiency extensions and examination**

A. *Teresa Johnson, LAC applicant (90-day exam extension)*

B. *Kristen Stone, LMSW applicant (90-day exam extension)*

- C. Bianca Mocha, LPC applicant (60-day deficiency extension)
- D. Mike Petagna, LPC applicant (60-day deficiency extension)
- E. Elizabeth Ohman, LAC applicant (60-day deficiency extension)
- F. Benjamin Meyer, LPC applicant (60-day deficiency extension)
- G. Robert Soucy, LPC applicant (60-day deficiency extension)
- H. Mara Richman, LPC applicant (60-day deficiency extension)

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the consent agenda as presented. The motion passed unanimously

**9. Exam accommodation and/or 90-day waiver request: review, consideration and action**

- A. Patxi Peguero, LAC applicant (exam accommodation)

Members reviewed information regarding the request for an exam accommodation.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the request for an exam accommodation. The motion passed unanimously.

**10. Applications for licensure: review, consideration and possible action**

- A. Review, consideration, and possible action regarding applications for licensure

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend Stacy Foglesong and Evan Bush as Licensed Associate Counselors upon receipt of the Board's favorable disposition of the background investigation. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend Mary Boles as a Licensed Associate Counselor upon receipt of a passing score on the required exam. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend Deena Hitzke as a Licensed Associate Counselor. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to deny Halina Brooke, Alexandra Coker and Sarah Drazen on their failure to establish they meet minimum licensure requirements. The motion passed unanimously.

Following review, members requested additional information on the following applications:

Ginger Barker	Laura Bailey	Carla Jackson-Morris
Gwendolyn Foehringer	Adriana Romero	

*A. Appeals*

- 1. Jayme Helgeson, LPC applicant (Universal Recognition)

Members reviewed information regarding the appeal.

The applicant appeared telephonically and addressed the committee.

The Board's legal advisor, Mona Baskins, A.A.G., appeared telephonically and addressed the committee.

Following review and discussion, Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to deny the appeal based on not meeting requirements set forth in ARS 32-4302(A)(1). The motion passed unanimously.

**11. Applications for educational programs: review, consideration and possible action.**

A. *Divine Mercy University, Master of Science in Counseling, Clinical Mental Health.*

Dr. Harvey Payne, Academic Dean, Dr. John West, Program Director; and Jessie Tappel, Program Assistant, Divine Mercy University appeared telephonically and were available for questions.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve the Master of Science in Counseling, Clinical Mental Health program. The motion passed unanimously.

**12. Future agenda items**

None

**13. Call for public comment**

No one was present to respond to the call for public comment.

**14. Establishment of future meeting dates**

The next regular meeting is scheduled for Friday, February 26, 2021, at 9:00 a.m., at 1740 West Adams St., Board Room B, Phoenix, AZ 85007.

**15. Adjournment**

Ms. O'Connor moved, seconded by Dr. Kerstner, to adjourn. The motion passed unanimously and the meeting was adjourned at 1:05 p.m.

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Janet O'Connor  
Secretary/Treasurer

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Date