



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
1740 WEST ADAMS STREET, SUITE 3600  
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KATIE HOBBS  
Governor

TOBI ZAVALA  
Executive Director

### AZBBHE MISSION STATEMENT

To establish and maintain standards of qualifications and performance for licensed behavioral health professionals in the fields of counseling, marriage and family therapy, social work and substance abuse counseling and to regulate the practice of licensed behavioral health professionals for protection of the public.

### BOARD OF BEHAVIORAL HEALTH EXAMINERS NOTICE & AGENDA FOR REGULAR SESSION PUBLIC MEETING

Scheduled for May 10, 2024 at 9:00 AM  
1740 West Adams Street, Board Room C, Phoenix, Arizona 85007  
**1st Amended (May 8, 2024)**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the general public and to members of the Arizona State Board of Behavioral Health Examiners that the Board will hold a regular meeting open to the public on the date and at the time indicated above. A full meeting agenda and list of applications to be considered can be found online at [www.azbbhe.us](http://www.azbbhe.us) or in the lobby of the Board's office building in the binder adjacent to the case displaying meeting notifications.

The Board reserves the right to change the order of items on the agenda, except for those matters set for a specific time. The formal hearings and formal interviews are scheduled to be heard during specific time blocks. The Board Chairperson, however, reserves the right to call cases in random order. Please note that the recommendations listed on the agenda are merely suggested Board actions. Those recommendations do not become final until adopted by the Board. The Board has the authority to accept, reject or modify any recommendation listed on the agenda.

The Board, upon a majority vote of a quorum of the members, may hold an Executive Session on any of the listed agenda items to discuss or consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state and federal law, or to obtain legal advice. A.R.S. § 38-431.03(A)(2) and (3). Executive Sessions are not open to the public.

The Board usually allows 3 – 5 minutes per person for public comment on any agenda item: however, depending on the issue presented, the Board Chairperson has the discretion to expand that time.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Allison Taylor at 602-542-1928 or the TDD number at 800-367-8939.

#### Board Members

Adalesa Meek, LISAC, LPC, Chairperson  
Diane Palacios, LISAC, LPC, Secretary/Treasurer  
Kimberly Bailey, LMFT  
Robert Charles, Public Member  
Leannette Henagan, LCSW, LISAC  
Dominic Miller, LCSW  
Mark Shen, LPC  
Antwan Trotter, Public Member  
Vacant, Professional Member  
Vacant, Professional Member  
Vacant, Public Member

If you need to speak to a member of the Board staff regarding an agenda item, please contact Allison Taylor at 602-542-1928 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

**1. Call to order**

**2. Roll call (staff)**

**3. Minutes: review, consideration and action.**

Pursuant to A.R.S. § 38-431.03(A)(2), any discussion of the executive session minutes will take place in executive session.

*A. January 12, 2024, general meeting minutes*

*B. January 12, 2024, executive session minutes/agenda item 7D*

*C. February 9, 2024, general meeting minutes*

*D. February 9, 2024, executive session minutes/agenda item 7D*

*E. February 9, 2024, executive session minutes/agenda item 12I*

*F. March 8, 2024, general meeting minutes*

*G. April 12, 2024, general meeting minutes*

**4. Consent Agenda:**

Consent agenda items may be considered for approval as a single action unless a Board member or interested party wishes to remove an item for discussion.

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

**A. Cases recommended for dismissal.**

The Board will review, discuss, and may vote to take action on the following case(s):

*1. 2024-0144, Jeffrey Fulkerson, LPC-21211*

*2. 2024-0191, Kyle Giblin, LCSW-20628*

*3. 2024-0085, Alyssa Probert, LCSW-17766*

*4. 2024-0124, Michael Smith, LPC-19290 (Revoked)*

*5. 2023-0141, Mary Walczak, LAC-16456*

*6. 2024-0096, Meryl Warda, LCSW-10829*

**B. Cases recommended for dismissal with a letter of concern.**

The Board will review, discuss, and may vote to take action on the following case(s):

*1. 2024-0143, Kimberly DeFelice, LAC-21390*

*2. 2024-0076, Leandra Fifer, LPC-18563*

*3. 2024-0126, Tasia Ivey-Turner, LPC-20940*

**C. Cases recommended for opening a complaint and dismissing with a letter of concern.**

The Board will review, discuss, and may vote to take action on the following case(s):

*N/A*

**D. Cases recommended for acceptance of a proposed signed non-disciplinary consent agreement.**

The Board will review, discuss, and may vote to take action on the following case(s):

*1. 2024-0044, William Tafaro, LPC-17949*

**E. Cases recommended for opening a complaint and acceptance of a proposed signed non-disciplinary consent agreement.**

The Board will review, discuss, and may vote to take action on the following case(s):

N/A

**F. Cases recommended for acceptance of a proposed signed disciplinary consent agreement.**

The Board will review, discuss, and may vote to take action on the following case(s):

N/A

**G. Cases recommended for opening a complaint and acceptance of a proposed signed disciplinary consent agreement.**

The Board will review, discuss, and may vote to take action on the following case(s):

1. *Sherri Mikels-Romero, LCSW-22213*

**H. Cases recommended for opening a complaint and denying for unprofessional conduct.**

The Board will review, discuss, and may vote to take action on the following case(s):

N/A

**I. Cases recommended for release from consent agreements.**

The Board will review, discuss, and may vote to take action on the following case(s):

1. *2023-0223, Christy Brinton, LMSW-17790 (active-restricted)*
2. *2023-0008, Anne Brown, LPC-13540 (active-restricted)*
3. *2022-0138, Andee Bufkin, LPC-12756 (active-restricted)*
4. *2023-0119, Katherine Casanova, LCSW-21883 (active-restricted)*
5. *2024-0001, Neal Holden, LCSW-17988*
6. *2024-0008, Konia Nikas, LPC-2292, LISAC-1704*
7. *2024-0022, Tracy Palmer, LPC-12995*
8. *2023-0092, 2023-0099, Sarah Smidstra, LPC-18946 (active-restricted)*

**5. Administrative Hearings**

Pursuant to A.R.S. §§ 32-3253(A)(10) and 41-1092.07, the Board will conduct administrative hearings in the following matter(s). During the administrative hearing, the Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

A. *2023-0005, DeAna Perry, LMSW-17830*

Board to conduct a formal administrative hearing.

**6. Formal Interviews**

Pursuant to A.R.S. § 32-3281, the Board will conduct a Formal Interview in the following matter(s). During a formal interview, the Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

N/A

**7. Complaints and other disciplinary matters: review, consideration and action**

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed.*

A. *2024-0080, Tina Adams, LCSW-17130*

Review, consideration and possible action regarding complaint.

*B. 2024-0052, William Bilbray, LISAC-15063*

Review, consideration and possible action regarding complaint.

*C. Paul Gibson, LMFT-10254*

Review, consideration and possible action regarding opening a complaint and possible disciplinary action regarding background information.

*D. 2024-0171, Aimee Jarvis, LMSW-21981*

Review, consideration, and possible action regarding accepting the signed modified proposed consent agreement.

*E. Jehu Medina, LMSW Applicant*

Review, consideration and possible action regarding opening a complaint and possible action regarding background information.

*F. 2024-0162, Tammie Milliken, LPC-18803*

Review, consideration and possible action regarding complaint.

*G. 2024-0042, Danna Peterson, LPC-17750*

Review, consideration and possible action regarding complaint.

*H. 2024-0007, Joy Plote, LAC-20272*

Review, consideration and possible action regarding accepting the signed non-disciplinary consent agreement.

*I. 2024-0315, Alyssa Probert, LCSW-17766*

Review, consideration and possible action regarding complaint.

*J. 2024-0073, Ericka Valdez, LPC-18591*

Review, consideration and possible action regarding complaint.

*K. 2024-0156, Susana Villa, LPC-14201*

Review consideration and possible action regarding complaint.

*L. 2023-0214, 2023-0213 Mary Walczak, LAC-16456*

Review, consideration and possible action regarding complaint.

*M. 2024-0303, Kara Wilkens LPC-22831*

Review, consideration and possible action regarding accepting the signed proposed interim consent agreement.

**8. Assistant Attorney General's Report: Mona Baskin, A.A.G.**

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*N/A*

**9. Applications for licensure and educational programs: review, consideration and action**

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*A. Review, consideration, and possible action regarding applications for licensure*

Names are posted for review in the building lobby of the 1<sup>st</sup> floor of 1740 W. Adams Street, Phoenix, AZ at least twenty-four (24) hours in advance of the meeting.

*B. Review, consideration, and possible action regarding applications for educational programs*

**10. Report from the Chair**

The Board may go into executive session to discuss personnel matters pursuant to A.R.S. § 38-431.03(A)(1), discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*A. Review, consideration and possible action regarding Ms. Zavala's annual performance review*

**11. Report from the Treasurer**

*A. Review, consideration, and possible action regarding April financial report*

**12. Report from the Executive Director and/or staff**

The Board may go into executive session to discuss personnel matters pursuant to A.R.S. § 38-431.03(A)(1), to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2), or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*A. Update on Board members and appointments*

*B. Update regarding the 2024 Sunset Audit by the Arizona Auditor General's Office*

*C. Update on Ms. Zavala's attendance at the Association of Social Work Board's Educational Conference*

*D. Discussion regarding the Chair and Secretary/Treasurer elections*

*E. Discussion regarding the legislative updates*

*F. Discussion regarding supervised private practice*

*G. Discussion regarding clinical supervision education*

*H. Discussion regarding the State of Arizona budget shortage*

*I. Review, consideration and possible action regarding appointment of a delegate to the Counseling Compact.*

**13. Request for extension of inactive status: review, consideration and action**

The Board may go into executive session to discuss personnel matters pursuant to A.R.S. § 38-431.03(A)(1), to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2), or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*N/A*

**14. Future agenda items**

*N/A*

**15. Call for public comment**

Those wishing to address the Board do not need to request permission in advance; however, the Board may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Board will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.01(H), the Board can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

**16. Establishment of future meeting date(s)**

*The next regular meeting is scheduled for Friday, June 14, 2024, at 9:00 a.m., at 1740 W. Adams St., Board Room C.*

**17. Adjournment**

May 3, 2024

A handwritten signature in black ink, appearing to read "Tobi Zavala". The signature is fluid and cursive, with a long horizontal stroke at the end.

Tobi Zavala  
Executive Director