



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES
Friday, August 24, 2018

Members Present: Kathleen Britton, Janet O'Connor
Members Absent: Patricia Kerstner
Staff Present: Tobi Zavala, Executive Director; Elma Brambila, Credentialing Specialist

1. Call to Order

The meeting was called to order on August 24, 2018, at 9:03 a.m., with Ms. Britton presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

A. *July 31, 2018, general meeting minutes*

Ms. Britton moved, seconded by Ms. O'Connor, to approve the July 31, 2018, general meeting minutes as submitted. The motion passed unanimously.

4. Report from Chair

No report.

5. Report from the Executive Director and/or staff

A. *General Agency Operations*

No report.

B. *Review, consideration and possible regarding exam extensions*

Following review and discussion by members, Ms. Britton moved, seconded by Ms. O'Connor, to add extension request to the consent agenda. The motion passed unanimously.

6. Assistant Attorney General's Report: Marc Harris, A.A.G.

No report.

7. Supervisor exemption requests: review, consideration and action

A. *Megan Smith (Stacey Rowland, outside clinical supervisor)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. O'Connor, moved, seconded by Ms. Britton to approve the request for an outside clinical supervisor. The motion passed unanimously.

8. Consent agenda: review, consideration and action regarding requests for deficiency extensions

Ms. O'Connor moved, seconded by Mr. Britton, to approve the consent agenda as presented granting 60-day extension to Carrie King and Kelli Pacicco. The motion passed unanimously.

9. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015

None

10. Exam extension and/or accommodation requests: review, consideration and action

A. Ayodeji Ajayi (extension)

Members reviewed information regarding the request for an exam extension.

Following review and discussion, Ms. O'Connor moved, seconded by Ms. Britton, to approve the request for an extension. The motion passed unanimously.

11. Applications for licensure: review, consideration and possible action

A. Review, consideration, and possible action regarding applications for licensure

Ms. O'Connor moved, seconded by Ms. Britton, to recommend to the Board to approve Christopher Chappell, Melissa Milliken and Joel Browner as Licensed Associate Counselors upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. O'Connor moved, seconded by Ms. Britton, to recommend to the Board to approve Lucy Koerner and Perry Emerick as Licensed Associate Counselors upon receipt of a passing score on the required exam and the required license issuance fee. The motion passed unanimously.

Ms. O'Connor moved, seconded by Ms. Britton, to recommend to the Board to deny Tamela Evans based on her failure to establish that she meets minimum licensure requirements by endorsement. The motion passed unanimously.

Ms. O'Connor moved, seconded by Ms. Britton, to recommend to the Board to deny Deanaha Romero and Karen Williams based on their failure to establish they meets minimum licensure requirements pending the Board's disposition of the background investigation while final action cannot be taken until the investigation is complete. The motion passed unanimously.

Ms. Britton moved, seconded by Ms. O'Connor, to recommend to the Board to deny Jennifer Woodson based on her failure to establish that she meets minimum licensure requirements for social work pending the Board's disposition of the background investigation while final action cannot be taken until the investigation is complete. The motion passed unanimously.

Following review, members requested additional information on the following applications:

Shara Turner	Tolana Murphy	Tracey Herrera
Donna Pisano	Erin McGuire	Anthony Ziolk
Shara Horn	Zina Mercil	

Ms. Britton moved, seconded by Ms. O'Connor, to recommend to the Board to deny Catherine Horton based on her failure to establish that she meets minimum licensure requirements for substance abuse. The motion passed unanimously.

B. Appeals

1. Camea Peca

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, Ms. O'Connor moved, seconded by Ms. Britton, to accept Artistic Experience & Emotion with Reference to Psychotherapy; and Fundamentals in Theory & Practice of Integrative Arts Psychotherapy as counseling related courses and to recommend to the Board to deny the appeal based on continued curriculum deficiencies. The motion passed unanimously.

2. *Christopher Chappel*

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meet minimum requirements.

12. Applications for educational programs: review, consideration and possible action.

None

13. Future agenda items

None

14. Call for public comment

No one was present to respond to the call for public comment.

15. Establishment of future meeting dates

The next meeting is scheduled for Friday, September 28, 2018, at 9:00 a.m., at 1740 West Adams St, Board Room C, Phoenix, AZ 85007.

16. Adjournment

Ms. O'Connor moved, seconded by Ms. Britton, to adjourn. The motion passed unanimously and the meeting was adjourned at 2:44 p.m.

Patricia Kerstner
Secretary/Treasurer

Date