



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES
Friday, June 29, 2018

Members Present: Patricia Kerstner, Kathleen Britton, Janet O'Connor (in at 9:40 a.m.)
Staff Present: Tobi Zavala, Executive Director; Elma Brambila, Credentialing Specialist

1. Call to Order

The meeting was called to order on June 29, 2018, at 9:04 a.m., with Dr. Kerstner presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

A. May 16, 2018, general meeting minutes

Dr. Kerstner moved, seconded by Ms. Britton, to approve the May 16, 2018, general meeting minutes as submitted. The motion passed unanimously.

4. Report from Chair

No report.

5. Report from the Executive Director and/or staff

A. General Agency Operations

No report.

B. Discussion regarding rules

Ms. Zavala presented an initial draft of proposed rulemaking that was approved by the Board on May 4th, 2018, to be put forth for public feedback.

C. Annual election of Chair and Secretary

Ms. O'Connor moved, seconded by Dr. Kerstner, to nominate Ms. Britton as Chair. The motion passed unanimously.

Ms. O'Connor moved, seconded by Ms. Britton, to nominate Dr. Kerstner as Secretary. The motion passed unanimously.

Ms. Britton and Dr. Kerstner accepted the nominations.

6. Assistant Attorney General's Report: Marc Harris, A.A.G.

No report.

7. Supervisor exemption requests: review, consideration and action

A. Jody Barba (Rita Silverberg, outside clinical supervisor)

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. O'Connor, moved, seconded by Dr. Kerstner to approve the request for an outside clinical supervisor. The motion passed unanimously.

B. Tara Ryan (Christina Romano, outside clinical supervisor)

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. O'Connor, moved, seconded by Dr. Kerstner to approve the request for an outside clinical supervisor. The motion passed unanimously.

C. Tara Ryan (Natalie George, outside clinical supervisor)

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, members requested additional information.

D. Blake Barney (Ruth Tenreiro, size and geographic location)

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Dr. Kerstner, moved, seconded by Ms. O'Connor to approve the request for size and geographic location. The motion passed unanimously.

E. Adam Lane (Kimberly Sullivan, size and geographic location)

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. O'Connor, moved, seconded by Dr. Kerstner to deny the request for size and geographic location. The motion passed unanimously.

8. Consent agenda: review, consideration and action regarding requests for deficiency extensions

Ms. Britton moved, seconded by Dr. Kerstner, to approve the consent agenda as presented granting 60 day extension to Andrew Slavens, Shaniqua Rowan-Bennett, Diana Steiner, David Waselkow, James Stewart and Shaul Austin. The motion passed unanimously.

9. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015

None

10. Exam extension and/or accommodation requests: review, consideration and action

A. Aura Ortiz (extension)

Members reviewed information regarding the request for an exam extension.

Following review and discussion, Ms. O'Connor moved, seconded by Ms. Britton, to deny the request for an extension. The motion passed unanimously.

B. Lindsay Janes (accommodation)

Members reviewed information regarding the request for an exam extension.

Following review and discussion, Ms. Britton moved, seconded by Ms. O'Connor, to approve the request for an accommodation. The motion passed unanimously.

C. Ana Herrera (extension)

Members reviewed information regarding the request for an exam extension.

Following review and discussion, Ms. O'Connor moved, seconded by Ms. Britton, to deny the request for an extension. The motion passed unanimously. The Committee noted that Ms. Herrera's last name was inadvertently spelled Hernandez on the agenda.

D. Debra Noskoviak (extension)

Members reviewed information regarding the request for an exam extension.

Following review and discussion, Ms. O'Connor moved, seconded by Ms. Britton, to approve the request for an extension. The motion passed unanimously.

11. Applications for licensure: review, consideration and possible action

A. Review, consideration, and possible action regarding applications for licensure

Ms. Britton moved, seconded by Dr. Kerstner, to recommend to the Board to approve the following 6 applicants as Licensed Associate Counselors upon receipt of the required license issuance fee.

Amy Harper	Deanna Kiester	Pablo Kusak
Dorothy Morgan	Maria Soto Santiago	Rose Wall

The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve the following 10 applicants as Licensed Associate Counselors upon receipt of a passing score on the required exam and the required license issuance fee.

Sara Branscum	Sarah Casey	Christine Cook
Stefanie Dryer	Angela Hancock	Joshua Johnson
Jasmine Myers	Diana Steiner	Barbara Toledo
Holly Willingham		

The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve Michael Koenig as a Licensed Professional Counselor upon receipt the required license issuance fee and the Board's disposition of the background investigation. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve Constance McFarlin as a Licensed Associate Counselors upon receipt of a passing score on the required exam the required license issuance fee and the Board's disposition of the background investigation. The motion passed unanimously.

Ms. Britto moved, seconded by Dr. Kerstner to refer Suzanne Berndt (Applicant) and Shannon McQuaid (Clinical Supervisor) to investigations and table the review of Ms. Bernst's file until the investigation has been completed. The motion passed unanimously.

Ms. O'Connor moved, seconded by Ms. Britton to refer Jason Willyerd (Applicant) to investigations and table the review of his file until the investigation has been completed. The motion passed unanimously.

Following review, members requested additional information on the following applications:

Patricia Brackin	Diana Gonzalez	Diana Hernandez
Bria Jenkins	David Lopez	Erin McGuire
Tolana Murphy		

Dr. Kerstner moved, seconded by Ms. Britton, to recommend to the Board to deny Nicole Gordon and Kelvin Brown based on failure to establish that they meet minimum requirements for social work licensure. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to deny Adam Lane based on failure to establish that he meets minimum requirements for Licensed Independent Substance Abuse Counselor. The motion passed unanimously.

B. Appeals

1. Jasmine Myers

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

2. Jeffrey Sager

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, Ms. Britton moved, seconded by Dr. Kerstner, to accept PY 513 Lifespan Development Psychology and PY 566 Wisdom of the Body for Human growth and development; PY 631 Group Therapy and Practice and PY 677B Integrative Approaches to the Treatment of Trauma II for Group work; and the practicum hours and to recommend to the Board to deny the appeal based on continued curriculum deficiencies. Noting that the committee did not review the rest of the application based on continued curriculum deficiencies. The motion passed unanimously.

3. Amanda Golightly

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, Ms. O'Connor moved, seconded by Ms. Britton, to recommend to the Board to deny the appeal based on continued curriculum deficiency under the category of Research and program evaluation. The motion passed unanimously.

4. Michelle Hawley

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, Ms. O'Connor moved, seconded by Ms. Britton, recommend to the Board to deny the appeal based on continued curriculum deficiencies. The motion passed unanimously.

12. Applications for educational programs: review, consideration and possible action.

None

13. Future agenda items

None

14. Call for public comment

No one was present to respond to the call for public comment.

15. Establishment of future meeting dates

The next meeting is scheduled for Tuesday, July 31, 2018, at 9:00 a.m., at 1740 West Adams St, Board Room C, Phoenix, AZ 85007.

16. Adjournment

Ms. O'Connor moved, seconded by Dr. Kerstner, to adjourn. The motion passed unanimously and the meeting was adjourned at 3:19 p.m.

Patricia Kerstner
Secretary/Treasurer

Date