



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
1740 WEST ADAMS STREET, SUITE 3600
PHOENIX, AZ 85007
PHONE: 602.542.1882 FAX: 602.364.0890
Board Website: www.azbbhe.us
Email Address: information@azbbhe.us

KATIE HOBBS
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES
Thursday, March 16, 2023

Members Present: Janet O'Connor, Angel Branch Moore

Staff Present: Tobi Zavala, Executive Director, Zuri De Lucio, Senior Credentialist

1. **Call to Order**

The meeting was called to order on March 16, 2023, at 9:02 a.m., with Ms. O'Connor presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

A. *January 13, 2023, general meeting minutes*
Tabled.

4. **Report from Chair**

A. *Discussion regarding Human Growth and Development pursuant to R4-6-501(C)(3).*
Tabled.

5. **Report from the Executive Director and/or staff**

A. *General agency operations*

B. *Discussion regarding 2022 staff accomplishments*

Ms. Zavala gave a presentation regarding the Board's 2022 accomplishments and goals for 2023.

6. **Assistant Attorney General's Report:**

No report.

7. **Supervisor exemption requests: review, consideration and action**

None

8. **Consent agenda: review, consideration and action regarding requests for deficiency extensions and examination**

A. *Nicole Koren, LPC Applicant (60-day extension)*

B. *Eric Straub, LPC Applicant (60-day extension)*

C. *Caitlin Rollins, LPC Applicant (60-day extension)*

D. *Viliulfo Valderrama, LPC Applicant (60-day extension)*

E. *Walter Powell Sr., LAC Applicant (60-day extension)*

F. *Kama Garcia, LPC Applicant (60-day extension)*

- G. *Cindy Ruelas-Tafolla, LCSW Applicant (60-day extension)*
- H. *Carrie Ovard, LPC Applicant (60-day extension)*
- I. *Carmen Foster, LAC Applicant (90-day exam extension)*
- J. *Iesha Church, LAC Applicant (90-day exam extension)*
- K. *Ruth LaBarbera, LCSW Applicant (90-day exam extension)*

Ms. O'Connor moved, seconded by Mrs. Branch Moore, to approve the consent agenda as presented. The motion passed unanimously.

9. Exam accommodation and/or 90-day waiver request: review, consideration and action

A. *Rebecca Henderson, LAC Applicant*

Members reviewed information regarding the request for an exam accommodation.

Following review and discussion, Ms. O'Connor moved, seconded by Mrs. Branch Moore, to approve the request for an exam accommodation. The motion passed unanimously.

B. *Lois Dumas, LAC Applicant*

Tabled.

10. Applications for licensure: review, consideration, and possible action

A. *Review, consideration, and possible action regarding applications for licensure*

Ms. O'Connor moved, seconded by Mrs. Branch Moore, to recommend to approve Karin Patterson as a Licensed Associate Counselor. The motion passed unanimously.

Ms. O'Connor moved, seconded by Mrs. Branch Moore, to recommend to approve Melissa Wendeborn as Licensed Associate Counselor upon receipt of a passing score on the required exam. The motion passed unanimously.

Ms. O'Connor moved, seconded by Mrs. Branch Moore, to recommend to the Board to deny the following 4 based on their failure to establish they meet minimum licensure requirements.

Ida Davistyson
Catherine Trout

Sandra Barger

Amanda Spirek

The motion passed unanimously.

Following review, members requested additional information on the following applications:

Jodi Wallace

Stephanie Landes

Julianne Kontos

Stephanie Sampson

Linda Cantley

Christy Stewart

Amanda Young

Guillermo Palomino

Ms. O'Connor moved, seconded by Mrs. Branch Moore, to recommend to approve Tina Van as Licensed Associate Substance Abuse Counselor upon receipt of a passing score on the required exam. The motion passed unanimously.

The Committee took a break at 1:05 p.m., reconvening its public meeting at 1:33 p.m.

B. *Appeals*

1. *Taylor Deggendorfer, LAC Applicant*

Members reviewed information regarding the appeal.

The applicant was present and addressed the committee.

Following review and discussion, Ms. O'Connor moved, seconded by Mrs. Branch Moore, to accept PSY 755 Introduction Forensic Counseling to meet the area of Professional and orientation and ethical practice; PSY795 Introduction to Assessment to meet the area of Assessment; PSY 715 Research Design and Methods and PSY769 Intermediate Statistics in the Social Sciences to meet the area of Research and program evaluation; and to deny the appeal based on continued deficiencies in the areas of Social and cultural diversity, Career development, Helping relationship and practicum. The motion passed unanimously.

2. Monica Quesnell, LAC Applicant

Members reviewed information regarding the appeal.

The applicant was properly noticed but did not appear.

Following review and discussion, Ms. O'Connor moved, seconded by Mrs. Branch Moore, to deny the appeal based on continued curriculum deficiencies. The motion passed unanimously.

11. Applications for educational programs: review, consideration, and possible action.

None

12. Future agenda items

13. Call for public comment

No one was present to respond to the call for public comment.

14. Establishment of future meeting dates

The next regular meeting is scheduled for Friday, April 07, 2023, at 10:00 a.m., at 1740 West Adams St., Board Room B, Phoenix, AZ 85007.

A. Review, consideration, and possible action regarding changing the start time of the meetings.
Tabled.

15. Adjournment

Ms. O'Connor moved, seconded by Mrs. Branch Moore, to adjourn. The motion passed unanimously and the meeting was adjourned at 3:33 p.m.

Janet Lee O'Connor, EdS

Janet Lee O'Connor, EdS (May 23, 2023 09:48 PDT)

Janet O'Connor
Secretary/Treasurer

May 23, 2023

Date