



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE
NOTICE OF AGENDA & PUBLIC MEETING
Scheduled for November 20, 2015, at 9:00 AM
3443 North Central Avenue, Room 1705, Phoenix, Arizona

1st amended (11/19/15)

Pursuant to A.R.S. §38-431.02, notice is hereby given to the general public and to members of the Counseling Academic Review Committee that the Committee will hold a regular meeting open to the public on the date and at the time indicated above. (The meeting room is located on the 17th floor of the building.)

The Committee reserves the right to change the order of items on the agenda, except for those matters set for a specific time.

The Committee, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of reviewing and considering confidential records, to obtain legal advice and/or to consider its position and instruct its attorneys pursuant to A.R.S. §38-431.03(A)(2), (3) and (4). Executive Sessions are not open to the public.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Mary Wilson at 602-542-1832 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

- 1. Call to order (Chair)**
- 2. Roll call (staff)**
- 3. Minutes: review, consideration and action**
N/A
- 4. Report from Chair**
The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).
- 5. Report from Executive Director and/or staff**
The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).
 - A. General agency operations
 - B. Discussion regarding member orientation.
 - C. Election of Chair and Secretary.
- 6. Board, committee and subcommittee reports (discussion and possible action)**
The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).
- 7. National and regional trends and news regarding the profession(s)**
- 8. Applications for reassessment: review, consideration and action**

9. Consent agenda: review, consideration and action regarding requests for inactive status and deficiency extensions.

- A. *Jennifer Simpson, 60-day extension*
- B. *Dawn Bellingham, 60-day extension*
- C. *Jill Sena, 60-day extension*
- D. *Laura Smyth, 60-day extension*
- E. *Lena Vereen, 60-day extension*
- F. *Monica Garfas, inactive status*

10. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015

- A. *Steven Alan Sheets*
- B. *Jesus Vazquez*

11. Inactive extension, exam extension and/or exam accommodation requests: review, consideration and action.

12. Applications for licensure: review, consideration and possible action.

Names of applicants to be reviewed are posted in the reception area of 3443 North Central Avenue, Suite 1700, Phoenix, AZ at least 24 hours prior to the meeting.

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

Appeals – 11:00 a.m.

- A. *Kathleen Conner*
- B. *Krystal Gandara*
- C. *Kathryn Casey*
- D. *Arbita Ferozepurwala*
- E. *Bruce Kahler*
- F. *Amy Lamb*

13. Future agenda items

14. Call for public comment

Those wishing to address the Committee do not need to request permission in advance; however, the Committee may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Committee will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.01(H), the Committee can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

15. Establishment of future meeting dates(s)

- A. *Review, consideration, and possible action regarding meeting schedule.*

16. Adjournment

November 19, 2015

Tobi Zavala
Executive Director