



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
3443 NORTH CENTRAL AVENUE, SUITE 1700
PHOENIX, AZ 85012
PHONE: 602.542.1882 FAX: 602-364-0890
Website: www.az.gov
Website: www.azbbhe.us
E-mail address: information@azbbhe.us

DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES
Friday, November 20, 2015

Members Present: Patricia Kerstner, Kathleen Britton, Janet O'Connor

Staff Present: Tobi Zavala, Executive Director; Donna Dalton, Deputy Director; Elma Brambila, Credentialing Specialist

1. Call to Order

The meeting was called to order on November 20, 2015, at 9:13 a.m., with Ms. Zavala presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

N/A

4. Report from Chair

No report.

5. Report from the Executive Director and/or staff

A. General Agency Operations

No report.

B. Discussion regarding member orientation

Ms. Zavala provided an orientation regarding committee responsibilities and processes.

C. Election of Chair and Secretary

Ms. Britton moved, seconded by Ms. O'Connor, to nominate Dr. Kerstner to serve as Chair. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. Britton, to nominate Ms. O'Connor to serve as Secretary. The motion passed unanimously.

Dr. Kerstner and Ms. O'Connor accepted the nominations and agreed to serve.

6. Board, committee and subcommittee reports (discussion and possible action)

No report.

7. National and regional trends and news regarding the profession(s)

No report.

8. Applications for reassessment: review, consideration, and action

None

9. Consent agenda: review, consideration and action regarding requests for extensions and inactive status

Ms. Britton moved, seconded by Dr. Kerstner, to approve the consent agenda as presented granting inactive status to Monica Garfas and 60-day extensions to Jennifer Simpson, Dawn Bellingham, Jill Sena, Laura Smyrh, and Lena Vereen. The motion passed unanimously.

10. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015

Dr. Kerstner moved, seconded by Ms. Britton, to approve the consent agenda as presented granting Steven Alan Sheets and Jesus Vazquez approval for review under previous rules. The motion passed unanimously.

11. Inactive status extension, exam extension/accommodation requests: review, consideration and action

None

12. Applications for licensure: review, consideration and action

The committee broke to review files at 10:24 a.m., reconvening its public meeting at 11:01 a.m.

Appeals

1. *Kathleen Connor*

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

2. *Krystal Gandara*

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

3. *Kathryn Casey*

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements. Ms. Casey withdrew her request for a formal hearing.

4. *Arbita Ferozepurwala*

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

5. *Bruce Kahler*

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion by members, Dr. Kerstner moved, seconded by Ms. Britton, to accept SOWK742 and COUN521 for Assessment and to recommend to the Board to deny the appeal based on deficiencies in Human Growth, Research, and the Practicum form. The motion passed unanimously.

6. *Amy Lamb*

Members reviewed information regarding the appeal.

The applicant addressed the committee telephonically.

Following review and discussion, members agreed the applicant meets minimum requirements.

The committee broke to review files at 12:18 p.m., reconvening its public meeting at 4:37 p.m.

Ms. Britton moved, seconded by Dr. Kerstner, to recommend to the Board to approve Colleen Webster as a Licensed Professional Counselor by endorsement upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. Britton moved, seconded by Ms. O'Connor, to recommend to the Board to approve Arbita Ferozepurwalla as a Licensed Professional Counselor upon receipt of a passing score on the required exam and the required license issuance fee. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to approve the following 5 applicants as Licensed Associate Counselors upon receipt of a passing score on the required exam and the required license issuance fee:

Amy Lamb	Krystal Gandara	Kathryn Casey	Megan Laduke
Kathleen Conner			

The motion passed unanimously.

Ms. Britton moved, seconded by Ms. O'Connor, to recommend to the Board to approve the following 9 applicants as Licensed Professional Counselors upon receipt of the required license issuance fee:

Megan Carnahan	John Opuroku	Sophia Erez	Heidi Vance
Michael DeMoss	Letha Grady	April Crable	Araceli Esparza-Jauregui
Tanya Powell			

The motion passed unanimously.

Ms. Britton moved, seconded by Ms. O'Connor, to recommend to the Board to deny the following 6 applicants based on their failure to establish that they meet minimum requirements in education and/or supervised work experience:

Cody Bayles	Karen Wood	Breanna Mylius	Nicole McLaughlin
Eric Felber	Devon Velasquez		

The motion passed unanimously.

Following review, members requested additional information on the following applications:

Karen McCleskey	Tara Catanzaro	Meghan Martinez
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13. Future agenda items

None

14. Call for public comment

No one responded to the call for public comment.

15. Establishment of future meeting dates

The next meeting is scheduled for Friday, December 18, 2015, at 9:00 a.m., at 3443 North Central Avenue, Room 1705.

Following discussion, members agreed to meet every month on the fourth Friday.

16. Adjournment

Ms. Britton moved, seconded by Ms. O'Connor, to adjourn. The motion passed unanimously and the meeting was adjourned at 4:40 p.m.

Janet O'Connor
Secretary/Treasurer

Date

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