



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, October 23, 2015

Members Present: Yvonne Fortier, Meaghan Kramer, Jerri Shields

Staff Present: Tobi Zavala, Executive Director; Donna Dalton, Deputy Director; Elma Brambila, Credentialing Specialist; Mary Wilson, meeting recorder

1. **Call to Order**

The meeting was called to order on October 23, 2015, at 9:04 a.m., with Ms. Fortier presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Ms. Shields moved, seconded by Ms. Kramer, to approve the September 8, 2015, general meeting minutes as submitted. The motion passed unanimously.

4. **Report from Chair**

No report.

5. **Report from the Executive Director and/or staff**

A. *General Agency Operations*

Ms. Zavala and Ms. Dalton thanked members for their dedication and service.

B. *Discussion regarding application review process*

No report.

C. *Review, consideration and action regarding implementation of SB1374*

No report.

D. *Discussion on proposed application for education program approval*

No report.

6. **Board, committee and subcommittee reports (discussion and possible action)**

No report.

7. **National and regional trends and news regarding the profession(s)**

No report.

8. **Consent agenda: review, consideration and action regarding requests for extensions and inactive status**

Ms. Kramer moved, seconded by Ms. Shields, to approve the consent agenda as reviewed by Ms. Parrish granting inactive status to Julia Weinberg, Heather Hoffman, Lauren Barnhart, Lauren Kirby Fawley, Elena Ivanova, Rachel Hanks Maison and Kathleen McBride and 60-day extensions to Gretchen Herndon and Mary Jackson. The motion passed unanimously.

9. **Inactive status extension, exam extension/accommodation requests: review, consideration and action**

A. *Jessica Hedgepeth, exam extension request*

Members reviewed information submitted in support of the request for an exam extension.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Kramer, to approve the request for a 60-day exam extension. The motion passed unanimously.

**10. Applications for reassessment review, consideration and action**

None

**11. Requests for supervisor exemption: review, consideration and action**

None

**12. Applications for licensure: review, consideration and action**

Appeals

1. *Ryan Goldman*

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion members agreed the applicant meets minimum requirements.

*The committee broke to review files at 9:17 a.m., reconvening its public meeting at 1:15 p.m.*

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve Isa Bischoff Jones as a Licensed Marriage and Family Therapist upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve Kelly Heikens and Jennifer Foote as Licensed Associate Counselors upon receipt of a passing score on the required exam, the required license issuance fee, and the Board's disposition of the background investigation. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve Mona Shane as a Licensed Professional Counselor by endorsement upon receipt of a passing score on the required exam and the required license issuance fee. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve the following 17 applicants as Licensed Associate Counselors upon receipt of a passing score on the required exam and the required license issuance fee:

Will Brainard	Lori Smith	Jason Henslin	Esther Miklofsky
Lacey Rojas	Amanda Phillips	Kori Newland	Lisa Santos
Sylvia Banks	Rosalinda Ibarra	Snaha Patel	Elias Burboa
Michelle Johnson	Rhashanna McCombs	Deborah Vanley	Michael Koenig
Stephanie Garland			

The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve the following 21 applicants as Licensed Professional Counselors upon receipt of the required license issuance fee:

Jennifer Kizer	Sara Boykan	Edward Ottesen	Michael Luck
Debra Lowther	Rosario Lorigan	Kristen Doe	Wen-Chien Lin
Becky Goudy	Stephen Magill	Brian Hiller	Victoria Larson
Ryan Goldman	Kenneth Ray	Edward Kerwin	Christopher Meshula
Amber Wonder	Clarisa Fujiwara	Sophia Murphy	Kara Miller
Diane Ryan			

The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve the following 12 applicants as Licensed Associate Counselors upon receipt of the required license issuance fee:

Jaclyn Kimmel	Paul Bleikamp	Charlotte Holst Reilly	Robert Labrum
Gena Kohner	Cameron Larsen	Yuliya Keck	Angela Samuels
Koren Hudson	Brianna Collins	Danielle Dunne	Twyla Webster-Scott

The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to deny the following 3 applicants based on their failure to establish that they meet minimum requirements in education and/or supervised work experience:

Diana Martorana	Raquel Ramirez	Sophia Erez
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The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to deny Karen McCleskey based on her failure to establish that she meets minimum requirements by endorsement. The motion passed unanimously.

Following review, members requested additional information on the following applications:

Rebecca Tamboli	Corey Bush	Kimberly Hunter	Tim Fredrik Edquilag
Jenna Jarrold	Devon Velasquez	Laura Lawrence	April Crable

**13. Call for public comment**

No one responded to the call for public comment.

**14. Adjournment**

Ms. Shields moved, seconded by Ms. Fortier, to adjourn. The motion passed unanimously and the meeting was adjourned at 1:18 p.m.

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Meaghan Kramer  
Secretary/Treasurer

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Date