



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Tuesday, September 8, 2015

Members Present: Yvonne Fortier, Meaghan Kramer, Jerri Shields

Staff Present: Elma Brambila, Credentialing Specialist; Mary Wilson, meeting recorder

1. Call to Order

The meeting was called to order on September 8, 2015, at 9:04 a.m., with Ms. Fortier presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

Ms. Kramer moved, seconded by Ms. Fortier, to approve the August 28, 2015, general meeting minutes as submitted. The motion passed unanimously. Ms. Shields abstained from the vote.

4. Report from Chair

No report.

5. Report from the Executive Director and/or staff

A. *General Agency Operations*

No report.

B. *Discussion regarding application review process*

No report.

C. *Review, consideration and action regarding implementation of SB1374*

No report.

6. Board, committee and subcommittee reports (discussion and possible action)

No report.

7. National and regional trends and news regarding the profession(s)

No report.

8. Consent agenda: review, consideration and action regarding requests for extensions and inactive status

Ms. Fortier moved, seconded by Ms. Kramer, to approve the consent agenda as reviewed by Ms. Kramer granting inactive status to Ruth Garnett, Lorraine Laing and Derick Bugg, a 2nd 60-day extension to Sylvia Banks, and 60-day extensions to Sophia Erez and Lacey Rojas. The motion passed unanimously.

9. Inactive status extension, exam extension/accommodation requests: review, consideration and action

A. *Celestia Tracy, inactive status extension*

The professional withdrew the request.

10. Applications for reassessment review, consideration and action

A. *Julia Hofman*

Tabled

B. *Jill Sena*

Tabled

11. Requests for supervisor exemption: review, consideration and action

None

12. Applications for licensure: review, consideration and action

Appeals

1. *Julie Wilder*

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

2. *Hannah Causey*

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

3. *Wade Cordell*

Members reviewed information regarding the appeal.

The applicant and his attorney, Faren Akins, appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

4. *Amy Lamb*

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Kramer moved, seconded by Ms. Fortier, to accept PSY565 for Diagnosis, Assessment and Treatment Planning, PSY591 for Counseling Theories, PSY523 for Social and Cultural Diversity Issues, PSY541 for Basic Counseling Skills, PSY536 for Career Development, PSY575 for Group Counseling Theory and to recommend to the Board to deny the appeal based on a deficiency of a 3-semester credit hour course in Basic Tests and Appraisal in Counseling. The motion passed unanimously.

5. *Chienthang Nguyen*

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Kramer moved, seconded by Ms. Fortier, to accept P516 for Basic Tests and Appraisal, H216 for Professional Counseling Ethics, I510 for Research Methods and to recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

6. *Stephanie Smith*

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Kramer, to accept CPY671 for 3-semester credit hours, to accept the explanation of employment resignations and to recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

7. *Kimberly Hamlin (Tavares)*

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Kramer, to recommend to the Board to deny the appeal based on the previous reasons. The motion passed unanimously.

8. *Jennifer Henninger*

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets minimum requirements.

9. *Morgan Frances*

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets minimum requirements for LAC.

The committee broke to review files at 10:33 a.m., reconvening its public meeting at 12:45 p.m.

Ms. Fortier moved, seconded by Ms. Kramer, to recommend to the Board to approve Benjamin Meyer as a Licensed Associate Counselor upon receipt of the required license issuance fee and the Board's disposition of the background investigation. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Kramer, to recommend to the Board to approve Matthew Miller as a Licensed Associate Counselor upon receipt of a passing score on the required exam, the required license issuance fee and the Board's disposition of the background investigation. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Kramer, to recommend to the Board to approve Jacqueline Zengler and Tiffany Williams as Licensed Professional Counselors upon receipt of the required license issuance fee and the Board's disposition of the background investigation. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Kramer, to recommend to the Board to approve the following 9 applicants as Licensed Professional Counselors upon receipt of the license issuance fee:

| | | | |
|---------------------|-----------------|-----------------|-----------------|
| Julie Wilder | Kara Schumann | Heather Berger | Andrea Meronick |
| Erica Lundeen | Elena McGroarty | Summer Fletcher | Chasity Meadows |
| Laura Whitney-Baker | | | |

The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Kramer, to recommend to the Board to approve the following 6 applicants as Licensed Associate Counselors upon receipt of a passing score on the required exam and the license issuance fee:

| | | | |
|--------------------|---------------|----------------|------------------|
| Jennifer Henninger | Hannah Causey | Robert Fazekas | Manervie Wilemon |
| Tamara Clause | Myra Castillo | | |

The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Kramer, to recommend to the Board to approve the following 6 applicants as Licensed Associate Counselors upon receipt of the required license issuance fee:

| | | | |
|----------------|---------------|-------------------|---------------|
| Morgan Francis | Wade Cordell | Rhonda Quarterman | Jeni Fletcher |
| Teagan Elmer | Katarina Voss | | |

The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Kramer, to recommend to the Board to deny Janet VanWinkle based on her failure to establish that she meets minimum requirements. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Kramer, to recommend to the Board to deny Bradley Devar based on his failure to establish that he meets minimum requirements pending the Board's disposition of the background investigation where final action cannot be taken until the investigation is complete. The motion passed unanimously.

Following review, members requested additional information on the following applications:

Will Brainard

Cody Bayless

Kenneth Ray

13. Future agenda items

None

14. Call for public comment

No one responded to the call for public comment.

15. Establishment of future meeting date(s)

The next meeting is scheduled for Friday, October 23, 2015, at 9:00 a.m., at 3443 North Central Avenue, Room 1705.

16. Adjournment

Ms. Shields moved, seconded by Ms. Kramer, to adjourn. The motion passed unanimously and the meeting was adjourned at 12:48 p.m.

Meaghan Kramer
Secretary/Treasurer

Date